

**MINUTES OF THE  
PENNINE LANCASHIRE BUILDING CONTROL COMMITTEE**  
Meeting held at Blackburn Town Hall  
On Tuesday 4<sup>th</sup> September 2018

@ 4.30 pm

<i><b>NAME</b></i>	<i><b>TITLE</b></i>	<i><b>COUNCIL</b></i>
Councillor Phil Riley	Deputy Leader and Executive Member for Regeneration	Blackburn Borough Council
Councillor John Harbour	Deputy Leader and Executive Member for Housing and Leisure	Burnley Borough Council
Nick Bargh	Head of Pennine Lancashire Building Control	PLBC
Denise Park	Deputy Chief Executive	Blackburn Borough Council
Paul Gatrell	Head of Housing & Development Control	Burnley Borough Council
Eric Dickinson	Democracy Officer	Burnley Borough Council

<b>Item No.</b>	<b>Issue</b>
<b>8</b>	<b>Welcome and Apologies</b>
	The Chair, Councillor Phil Riley, welcomed everyone to the meeting.
<b>9</b>	<b>Minutes of the last meeting -19 June 2018</b>
	The Minutes of the last meeting held on the 19 <sup>th</sup> June 2018 were approved as a correct record and signed by the Chair.
<b>10</b>	<b>Budget and Income Monitoring</b>
	<p>Purpose To provide the Joint Committee with Pennine Lancs. Building Control 2018/19 fee income monitoring information for the financial period June and July 2018/19.</p> <p>Reason For Decision To ensure the Joint Committee is kept fully informed of Pennine</p>

	<p>Lancashire Building Control's budget position, income targets and performance.</p> <p>Decision That the Pennine Lancs. Building Control 2018/19 fee income monitoring information for the financial period June and July 2018/19 be noted.</p>
<b>11</b>	<b>Performance Monitoring</b>
	<p>Decision To provide the Joint Committee with performance monitoring information updated to include period June to July 2018.</p> <p>Reason For Decision To ensure that the Joint Committee is kept fully informed of Pennine Lancashire's Building Control's operational performance against the targets set out in the Business Plan and the Policy and Procedures Manual.</p> <p>Decision That the Pennine Lancashire's Building Control's performance monitoring data provided for June to July 2018 be noted.</p>
<b>12</b>	<b>Date of Next Meetings</b>
	<p>Decision That the date of the next meeting during 2018/19 be held on Tuesday, 30<sup>th</sup> October 2018 at 4.30pm at Burnley Town Hall, with the following meeting to be held on Tuesday 22<sup>nd</sup> January 2019 at 4.30pm at Blackburn Town Hall.</p>

*Pennine Lancs Building Control service is managed and controlled by Blackburn with Darwen and Burnley Borough Councils*



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